

TRIAL PRACTICE CLINIC
Evaluation Form

Student: _____

Date: _____

Supervisor: _____

A. USES A SYSTEMATIC APPROACH TO LAWYERING (20% of grade)

Clinic Standard

Keeps accurate, timely, and comprehensive narrative and time records of all activities undertaken in cases; organizes client files in systematic fashion appropriate to the case; revises and use clinic tickler system on a weekly basis to track work; is always punctual and reliable in dealings with clients, other attorneys, supervisors, courts and administrative agencies; checks mail box daily and promptly returns telephone messages; regularly informs clients of the progress or lack thereof on their cases; adheres strictly to deadlines and promises.

Rating

1	2	3	4	5
Poor		Satisfactory		Outstanding

(Place "x" to indicate position on continuum)

B. USES CRITICAL OBSERVATION OF SELF AND OTHERS AS A TOOL FOR CONTINUING LEARNING AND SKILL DEVELOPMENT (15% of grade).

Clinic Standard

Actively and consistently observes own performance and positively accepts feedback from others; sets objectives for critique of each lawyering task undertaken; systematically evaluates performance and strives to improve future performances in light of self-evaluation and supervisor, teammate and class critique; actively and productively observes and critiques teammate and classmates.

Rating

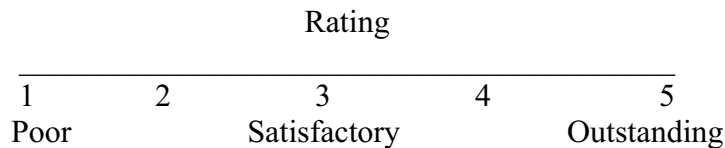
1	2	3	4	5
Poor		Satisfactory		Outstanding

(Place "x" to indicate position on continuum)

C. MAKES PRODUCTIVE USE OF AVAILABLE SUPPORT RESOURCES, INCLUDING CLASSROOM EXPERIENCES, SUPERVISION FROM SUPERVISING ATTORNEY AND INPUT FROM TEAMMATES AND OTHER CLASS MEMBERS (15% of grade)

Clinic Standard

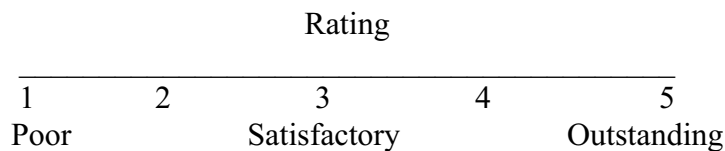
Thoughtfully and competently prepares class assignments and participates actively in class sessions; prepares for and punctually attend weekly case review meetings with supervisor and teammate; engages supervising attorney and teammate in constructive discussion about cases; follows through on decisions made with or instructions given by supervising attorney; timely seek additional help from supervising attorney and/or teammate when encountering difficulties meeting client/clinic objectives.



(Place "x" to indicate position on continuum)

D. REPRESENTS CLIENTS COMPETENTLY, EFFECTIVELY, ZEALOUSLY, AND ETHICALLY (50% of grade).

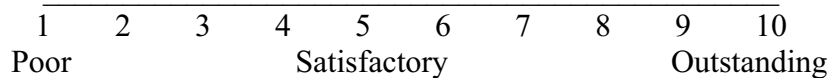
1. Interviewing: Develops interview plans and objectives in advance; does sufficient advance legal research to answer anticipated client questions; uses active listening and empathetic responses to develop client trust; does advance research and prepares adequately for cross-cultural interviews; follows suggestions for interviewing effectively through interpreters; consistently obtains relevant facts and ascertains client objectives in interviews of reasonable length.



(Place "x" to indicate position on continuum)

2. Client counseling: Consistently develops rapport with clients and works to attain a high level of trust that allows client to freely share facts and objectives; works hard to see the factual situation from the clients' point of view putting aside personal bias; communicates effectively with clients of different class, gender, race, and cultural backgrounds; explains the applicable law, potential legal theories, and alternative strategies using words appropriate for the clients' level of understanding; actively involves clients in strategic decisions and chooses strategies that meet clients' actual needs.

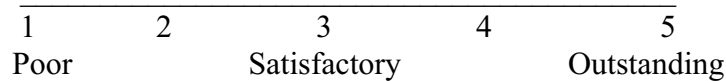
Rating



(Place "x" to indicate position on continuum)

3. Legal research and legal theory development: Identifies all legal issues relevant to clients' problems; completes and memorialize all legal research necessary to advise clients of their rights; develops theories of the case that are creative, take into account the clients' interests and the audience (decision-maker), and result in maximum persuasiveness.

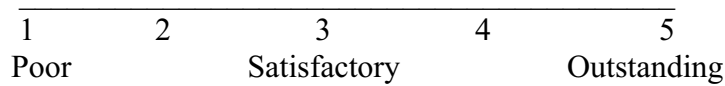
Rating



(Place "x" to indicate position on continuum)

4. Written product: Initial drafts and final versions of all correspondence, inter- and intra-office memos, and pleadings and briefs, reflect thorough preparation, are thoughtfully planned with overall theory of the case in mind, and are skillfully executed so as to contribute maximally to the persuasiveness of the case; transfer and/or closing memo guidelines strictly followed giving new students and supervisor a comprehensive view of work completed and strategic plan for next six (6) months; transfer or close-out letter to clients accurately summarizes work performed, adequately reassures clients of continued representation (if case remains open), and clearly delineates unfinished tasks for clients to complete (if any).

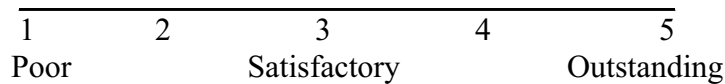
Rating



(Place "x" to indicate position on continuum)

5. Oral advocacy and hearing preparation: Trial notebook prepared for each appearance; preparation completed sufficiently in advance of hearing to timely allow for moot court and preparation of all witnesses; oral argument reflects thorough preparation, is thoughtfully planned with overall theory of the case in mind, and skillfully executed so as to contribute maximally to the persuasiveness of the case.

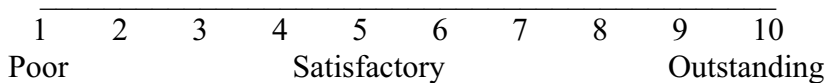
Rating



(Place "x" to indicate position on continuum)

6. Zealousness of Representation: Uses creativity, resourcefulness, perseverance, initiative, follow-through and hard work in attempt to achieve clients' objectives; without prompting from supervising attorney, takes those extra steps which may be necessary to overcome initial obstacles and problems which prevent or hinder the accomplishment of clients' objectives.

Rating



(Place "x" to indicate position on continuum)

